

July 16, 2024

The public hearing and the regular meeting of the Fremont Town Council was called to order by Council President Linda Fulton at 5:30 p.m. on Tuesday, July 16, 2024, at the Fremont Town Hall. Councilmembers Dr. William Stitt, Barry Wilcox, Ashlee Hoos and Scott Glendening were also present.

Others representing the Town were:

*Mary K. Parsons, IAMC, MMC, ACPFA, ACPFIM, CPM, CMO Clerk-Treasurer
Becky Maggart, IAMC, Chief Deputy Clerk
Tony Manns, Town Attorney
Joe Patterson, Town Marshal
Kenny Steele, Deputy Marshal*

Others in attendance were:

*Todd Thurber, DLZ
Rick Deller, Town Resident
Molly Weber, Clear Lake Council
Zach Burnau, Town Resident
Isaac Lee, Steuben County EDC Director
Brian Welch, County Resident*

Council President Linda Fulton turned the Public Hearing over to Town Attorney Tony Manns for the Nuisance Ordinance Violations. Town Attorney Tony Manns asked for a continuance for the hearing as there was a family emergency and Town Attorney Kurt Bachman could not attend. Town Attorney Tony Manns asked Council to continue the hearing until next council meeting on August 20, 2024. Councilmember Dr. William Stitt motioned to approve the continuance as presented, second by Councilmember Barry Wilcox, all in favor. Council President Linda Fulton closed the Public Hearing at 5:32 p.m. and the regular Town Council Meeting started.

Approval of Minutes- *Councilmember Barry Wilcox motioned to approve the June minutes, second by Councilmember Ashlee Hoos, all in favor.*

Approval of Claims, Payroll, Comp Time, Fund Report and Appropriation Report- *Councilmember Barry Wilcox moved to approve claims, payroll, comp time, fund and appropriation reports as presented, second by Councilmember Dr William Stitt, all in favor. Fremont Clerk Treasurer Mary K. Parson asked for approval to pay Clear Lake Electric invoice for \$3,745.00, Councilmember Dr. William Stitt motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.*

OLD BUSINESS:

2023 Community Crossing update- *Todd Thurber from DLZ said the trail will be paved on Friday, and will be working on Water Street cross walk next week.*

Ray Road project- *Todd Thurber from DLZ said the Ray Street Project is complete, and will be conducting the final walk through and then final pay app and retainage should be ready to pay in August.*

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Award 2024 Community Crossing - Todd Thurber from DLZ said the lowest and most responsive bid was from E&B Paving for Ray Road, Mill Street, Cassell Drive and Sierer Street for \$1,711,892.90. Todd Thurber from DLZ asked for a motion to accept all of the bids that were submitted. Councilmember Barry Wilcox motioned to accept the bids as presented, second by Councilmember Scott Glendening, all in favor. Todd also asked the Council to award the bid to E&B Paving, Councilmember Barry Wilcox motioned to award the bid as presented, second by Councilmember Ashlee Hoos, all in favor. Todd then asked for approval to sign needed documents outside of the council meeting. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Scott Glendening, all in favor. Todd said that the bids came in under budget so there would be money left in the grant to apply for the additional street to be done, so he asked for approval to apply for additional funding through Community Crossings to have Pearl Street done. Councilmember Dr. William Stitt motioned to approve as presented, second by Councilmember Barry Wilcox, all in favor.

Authorize to bid the trash contract- Town Attorney Tony Manns said the contract is ready for bids and asked for Council to approve Kathy to get the information to the companies to have the bids back on August 20, 2024 Council meeting. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.

NEW BUSINESS:

Carver Non-Woven Tax Abatement- Steuben County Economic Executive Director Isaac Lee first apologized for the representative from Carver Non-Woven could not be at the meeting, and said that they would open the business for a tour if anyone would be interested. Isaac presented the tax abatement request for Carver Non-Woven as a 10 year sliding scale traditional abatement on real property, and a 5 year sliding scale traditional abatement on personal property. Isaac also said that Carver Non-Woven will give back 3% to the community. Councilmember Barry Wilcox motioned to approve as long as the agreements were signed outside of the meeting for the tax abatement, second by Councilmember Scott Glendening, all in favor.

Utility Credits- Councilmember Dr. William Stitt motioned to approve the utility credits as presented, second by Councilmember Scott Glending, all in favor.

Coldwater Sidewalk- Clerk Treasurer Mary K. Parsons asked for approval for Todd Thurber from DLZ to start working on Coldwater Street sidewalk project for the East side of street as this is one of the most heavily traveled streets in the Town. Councilmember Scott Glendening motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.

Authorize survey work for Street Barn- Clerk-Treasurer Mary K. Parsons asked for approval for Todd Thurber from DLZ to start survey work for the proposed location of the Street Barn near the Salt Barn. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Scott Glendening, all in favor.

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REPORTS:

Fire: Report was submitted.

Police: Report was submitted. Town Marshal Joe Patterson said the street department will be striping the intersections of Coldwater and Michael, and Michael and Coffin, to help slow traffic so the stop signs will be obeyed, and he said the officers will be watching those areas more closely. Town Marshal Joe Patterson also asked for permission to have the town attorney prepare an Ordinance for no parking on Coldwater Street from State Road 120 to possibly Hope Drive, Councilmember Scott Glendening motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.

Street: Report was submitted.

Water: Report was submitted.

Wastewater: No report was submitted.

Park: Report was submitted.

Town Council President Linda Fulton wanted to thank all who helped with Music Fest especially the Town employees and that it was a success with little to no complaints. Linda said there is going to be a debriefing meeting on Thursday to make sure all involved can make notes for next year.

Motion to Adjourn by Councilmember Dr. William Stitt at 5:55 p.m., second by Councilmember Barry Wilcox, all in favor.

Attest:



Mary K Parsons, Clerk-Treasurer
IAMCA, MMC, ACPFA, ACPFIM, CMO, CPM



Linda Fulton, President



Dr. William Stitt, Vice President



Barry Wilcox, Member



Ashlee Hoos, Member



Scott Glendening, Member