

September 16, 2025

The Public Hearing and regular meeting of the Fremont Town Council was called to order by Council President Linda Fulton at 5:30 p.m. on Tuesday, September 16, 2025, at the Fremont Town Hall. Councilmembers Dr. William Stitt, Barry Wilcox, Ashlee Hoos and Scott Glendening were also present. This meeting is live streamed and is available on our town website at townoffremont.org.

Others representing the Town were:

*Mary K. Parsons, IAMCA, MMC, ACPFA, ACPFIM, CPM, CMO Clerk-Treasurer
Becky Maggart, IAMC, Chief Deputy Clerk-Zoning Administrator
Tara Johnson, Deputy Clerk
Kurt Bachman, Town Attorney
Joe Patterson, Town Marshal
Eric Hufnagle, Town Fire Chief*

Others in attendance were:

*Todd Thurber, DLZ
Rick Deller, Town Resident
Chris Emerick, Steuben County Officer
Jo Crawford, Mobile Home Park Owner*

Public Hearing- *The Public Hearing was for three properties in the Town of Fremont that have Nuisance Violations. The first property was 60 W 5th St., with violations that have not been abated. Nuisance Enforcement Officer, Becky Maggart, told Council that she had been in contact with the owners and have asked for a continuance in hopes to get the problem taken care of, but needed more time. Becky recommended to Council to grant the continuance until November 18, 2025. Councilmember Barry Wilcox motioned to approve the continuance as presented, second by Councilmember Dr. William Stitt, all in favor. The second property was an empty mobile home located at 600 W North Street Trailer Park, with violations that were abated. Nuisance Enforcement Officer, Becky Maggart, recommended that Council dismiss the case with no fines. Councilmember Dr. William Stitt motioned to approve the dismissal as presented, second by Councilmember Barry Wilcox, all in favor. The last property was 615 Cora Lane, with violations not abated. Nuisance Enforcement Officer, Becky Maggart, recommend a continuance until October 21, 2025, due to order address incorrect. Councilmember Ashlee Hoos motioned to approve the continuance as presented, second by Councilmember Scott Glendening, all in favor.*

Council President Linda Fulton closed the Public Hearing at 5:35 p.m. and opened the regular town Council meeting.

Approval of Minutes- *Councilmember Dr. William Stitt made a motion to approve the August minutes, second by Councilmember Scott Glendening, all in favor.*

Approval of Claims, Payroll, Comp Time, Fund Report and Appropriation Report- *Councilmember Ashlee Hoos moved to approve claims, payroll, comp time, Fund and Appropriation reports as presented, second by Councilmember Barry Wilcox, all in favor.*

OLD BUSINESS:

September 16, 2025

DLZ Updates- Todd Thurber from DLZ said E & B Paving will be completing the final punch list next week for 2024 Street project and Pay app 5 for Pearl Street for \$10,905.35 for retainage. Councilmember Scott Glendening motioned to approve the Pay app as presented, second by Councilmember Barry Wilcox, all in favor. Todd Thurber from DLZ also asked Council to approve submitting documents and signing the commitment letter outside of the meeting for the 2025 CCMG. Councilmember Ashlee Hoos motioned to approve as presented, second by Councilmember Dr. William Stitt, all in favor. Todd Thurber from DLZ also said that he is waiting on the Town to let him know to start the East Alley. Town Council President, Linda Fulton said they are waiting on three easements, but to get started on the project. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.

DORA Ordinance 2025-08- Town Council President Linda Fulton asked Council to adopt Ordinance 2025-08 for the DORA. Council President Linda Fulton said after we adopt the Ordinance then we can apply to the State. Councilmember Ashlee Hoos motioned to approve as presented, second by Councilmember Scott Glendening, all in favor. Councilmember Barry Wilcox motioned to waive the second reading, second by Councilmember Dr. William Stitt, all in favor.

Budget Adoption 2025-09- Councilmember Barry Wilcox motioned to approve the 2026 budget as presented, second by Councilmember Ashlee Hoos, all in favor.

NEW BUSINESS:

Utility Credits- Councilmember Dr. William Stitt made a motion to approve the utility credits as presented, second by Councilmember Scott Glendening, all in favor.

Fire Department PPE- Fire Chief, Eric Hufnagle, asked Council to approve the purchase of PPE for \$16,737.00, which, due to the order shipping delays, it may need to be encumbered. Councilmember Dr. William Stitt motioned to approve as presented, second by Councilmember Barry Wilcox, all in favor.

Police Car Purchase- Council President, Linda Fulton, said the Police have found a 2025 Tahoe at Kelley Automotive in Fort Wayne and with the trade in of the 2017 Silverado it would cost \$41,560.00. Councilmember Scott Glendening motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.

Zoning Ordinance Update- Councilmember Barry Wilcox moved to approve Town Attorney Kurt Bachman to start the Zoning Ordinance update process, second by Councilmember Dr. William Stitt, all in favor.

Sewer Line Repair- Town Council President, Linda Fulton, asked Council to approve the quotes from M & C Trenching to repair the sewer line that runs on two properties. Councilmember Scott Glendening motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor. Council President, Linda Fulton, also asked Council to approve a quote from Sevits for removal of trees in order to

September 16, 2025

do the repair. Councilmember Dr. William Stitt motioned to approve as presented, second by Councilmember Barry Wilcox, all in favor.

Clear Lake Township Fire Contract- Council President, Linda Fulton, asked Council to approve the fire contract for \$20,700.00 which is a 4% increase. Councilmember Ashlee Hoos moved to approve as presented, second by Councilmember Barry Wilcox, all in favor.

Baker Tilly- Town Clerk Treasurer asked Council to approve Baker Tilly to do a comprehensive LIT Distribution and property tax distribution study due to SB1 being passed. The study will cost approximately \$15,000.00. Councilmember Barry Wilcox motioned to approve as presented, second by Councilmember Ashlee Hoos, all in favor.

REPORTS:

Fire: Report was submitted. Nothing to add.

Police: Report was submitted.

Zoning: Report was submitted. Nothing to add.

Street: Report was submitted.

Water: Report was submitted.

Wastewater: Report was not submitted.

Park: Report was submitted.

Council President Linda Fulton wanted to remind everyone that the Town is getting closer to being done with the 10-year Comprehensive Plan and the 5-year Parks Plan. Linda also wanted to invite all to the Chamber After Hours event on September 25, 2025 from 5-7 p.m. at Crossroads Apartments. Linda wanted to thank all who responded to the Music Fest survey, there were 93 responses that will help with planning Music Fest.

Motion to adjourn at 6:01 p.m. by Councilmember Dr. William Stitt, second by Councilmember Barry Wilcox, all in favor.

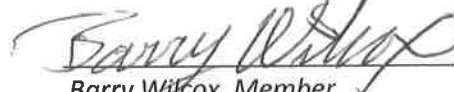
October 21, 2025


Linda Fulton, President

Attest:


Mary K Parsons, Clerk-Treasurer
IAMCA, MMC, ACPFA, ACPFIM, CMO, CPM


Dr. William Stitt, Vice President


Barry Wilcox, Member


Ashlee Hoos, Member


Scott Glendening, Member